

# Confirmation of your NHS post

This form is completed digitally. Please fill in **section 1**, then email this to the HR department of your current or previous NHS employer. They must complete **section 2** and email it back to you. Simply save it on your computer so it's available to upload to your PPR profile.

## Here to help

If you have any questions please call us on **0330 900 4900**. We're available Monday-Friday from 8 am-6 pm, excluding bank holidays, or you can email us at **custserv@healthcode.co.uk**.

Section 1 – details of the post	
Full name	
Start date of the post	
Hospital, university or medical school: name and address	
Type of post held	Substantive
	Honorary
	Locum (Must have been held for 6 months or more)
	Other – please state
If the post was honorary, please state the type of post	Senior Lecturer
	Reader
	Professor
	Other – please state
GMC / HCPC / Regulatory body reference number	

Now email the form to your HR Department for completion.

**Section 2 – declaration**

As a member of the HR department I declare that to the best of my knowledge and belief the information provided on this form is full, true and correct.

Full name	
Position	
Date	
Name of hospital	
Department	
Address	
Signature (digital) Please complete the other fields first	

Please email the completed form back to the practitioner.